



Biscovey Nursery & Infants' Academy

Head of School: Mrs V French

End of Year information and September 2020 plans

July 2020

Dear parents/carers,

I'd like to start by thanking every one of you for your support during the past few months. It has certainly been a challenge, but I have been blown away by the tremendous support and community spirit on show. We have loved every single message, email, photo or video that we have received. It has been great to see the various learning that has taken place, as well as the creative ways that you've been able to communicate with us.

I'd also like to share a special thank you to all of our staff who have been fantastic at problem solving the many challenges that have faced them over the previous few months. We have such a talented team here at Biscovey, who work tirelessly to provide the very best provision and offer for our children.

It is with great sadness that we say 'Au Revoir' to a couple of members of staff at the end of the year. Mrs. Mullin will be moving on to pastures new, working within Aspire on the teacher training programme. We wish her huge amounts of luck and know that she will be a great asset to the profession. We will miss her bright, cheery smile on the gate each morning. Mrs Sanders has also now started her maternity leave. We are delighted to let you know that baby Eloise arrived over the weekend, Mum and baby are doing well. We look forward to welcoming Mrs Sanders back during the next academic year. In September the nursery will be staffed by our experienced nursery team overseen by Miss Bullock our EYFS lead.

Following the various government guidance documents, we have used these to create a detailed plan for all children to return in September. Your support is imperative in minimising risk for our community. Drop off and collection arrangements:

<u>Class:</u>	<u>Arrival Time</u>	<u>Where?</u>	<u>Departure Time</u>	<u>Where?</u>
Y2 Robins Y2 Owls Y2 Skylarks	8.45 Register 8.50	Enter through main gate – parents drop off children with staff at first internal gate and children walk independently to class. (follow signage)	2.50 - 2.55	Entry through main gate. Collect from Y1 playground. Leave through EYFS area – follow one-way system
Y1 Swifts Y1 Swallows	8.55 Register 9.00	Enter through main gate – parents drop off children with staff at first internal gate and children walk independently to class. (follow signage)	2.55 - 3.00	Entry through main gate. Collect from Y1 playground. Leave through EYFS area -follow one-way system
YR – Puffins YR – Kingfishers (from wk beg 24.9.20)	9.05 Register 9.10	Parents take children to reception play area gate	3.00 - 3.05	Entry through main gate – enter top EYFS gate and exit lower EYFS gate
Nursery – Bumblebees and Honeybees	8.45 12.15	Enter side nursery gate, staff to meet children at the door	11.45 3.15	Collect side nursery gate

T: 01726 812006

E: hello@biscoveyinfants.org.uk

W: www.biscoveyinfants.org.uk

Biscovey Nursery & Infants' Academy, Lamellyn Road, Par, Cornwall PL24 2DB

A Company Limited by Guarantee. An Exempt Charity

Registered in England & Wales - Company No. 07387540

Registered Office: Aspire Academy Trust, Unit 20, St Austell Business Park, St Austell, Cornwall PL25 4FD





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- Staggered drop off and collection times – please stick rigidly to your allocated time slot
- 1-way directional system around site
- An adult will be at the main gate entrance welcoming the children and supporting with the direction of movement.
- One adult per family will accompany their child
- There is an expectation that no child or adult should gather on the school site at any time
- For collection, the gates will be open at 14:50. Parents are asked not to arrive before 14:50 as this would result in congestion. To support the safe environment, parents must adhere to the collection and drop off times

Biscovey Nursery and Infants Academy Pedestrian routes around the site

Please note:

The one way system needs to be strictly adhered to
Social distancing needs to be followed whilst moving around on site
Only one parents must drop off/collect their child
Parents must not congregate in groups at any time

Drop off points:

- Nursery
- Reception
- Yr 1 and 2



Afternoon
Pick up one way system
for Year 1 and 2



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Who will return? All children are expected to return in September.

Attendance – from September, attendance is compulsory. It is vital for all children to return to school to minimise, as far as possible, the long-term impact of the pandemic on children's education, well-being and wider development.

Risk Assessment - our school's extensive risk assessments will be updated appropriately considering any issues identified and changes in public health advice. These will also take in to account our unique circumstances. The school's safeguarding protocols will be reviewed accordingly.

Hygiene - within the school, everyone will adhere to a robust hand hygiene routine, which will include regular hand washing and hand sanitizing. Good ventilation will be promoted throughout the school. All staff will be promoting a "Catch it, Bin it, Kill it" approach.

Sanitising stations – around the school in key areas there are hand sanitising pumps with additional bottles of hand sanitiser around school and in classrooms. Regular hand washing is key.

Cleaning schedule – we will have enhanced cleaning arrangements throughout the school. This will include a lunchtime wipe down in class. Each bubble will have its own anti-viral spray, hand sanitizer and cleaning wipes. Children's water bottles will be labelled.

Test and Trace – the school is actively engaged with the NHS's Test and Trace protocols. Should any parent, child or staff member display any symptoms of COVID-19, we would strongly encourage them to book a test. Tests can be booked through the NHS's testing and tracing website. Parents should inform the school of test results immediately.

Should test results be negative and the person feels well with no symptoms similar to COVID-10, they can stop self-isolating. Other members of the household can stop isolating too.

If someone tests positive, they should follow the government's 'Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of smell/ taste.

The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

Should there be a localised outbreak, we have extensive plans in place to contain any outbreak by following local health protection advice.

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Checking children's temperature - Public Health England is clear that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying coronavirus (COVID-19). Therefore, we will not routinely take the temperature of children.

Face masks – in line with the DfE guidance, no children or staff on the school site, should wear a face mask. Should children arrive wearing face masks, following using public transport, they will be instructed not to touch the front of their face covering during use or when removing them. They must wash their hands immediately on arrival (as is the case for all pupils), dispose of temporary face coverings in a covered bin or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom.

Social distancing – young children are not expected to social distance within their bubble. Children will be taught and discuss the benefits of social distancing, but we as an organisation appreciate that this will not be possible with the youngest children. We will endeavour to minimise potential for contamination so far as is reasonably practical. Adults will socially distance between themselves and when appropriate, from children.

Wrap around care – School's Out club will be open to provide wrap around care. This provision will commence on **Monday 14th September** to allow for staff training and relocation. School's Out will operate from the junior site where we can make use of two rooms and have easy access to playground space.

Parents must book in advance via ParentPay for the sessions required. This is to ensure that it is a consistent small group. Numbers will be limited to 30 for this provision. This will be reviewed regularly. More information to follow.

After-school clubs – initially, there will be no after school clubs for the autumn term.

School based staff and room allocations - Children will be able to use their classrooms and toilets

Children to remain within their year group bubble and not go into other 'bubbles'. The decision was made to have year group bubbles rather than class 'bubbles' to support the logistical operation of running of the school.

Children will only mix for specialist teaching such as outlined in the DfE: Guidance for full opening: schools. For example: catch up reading, which will be our RWI phonics.

Lunchtimes – these will be staggered taking in to account our year group bubble model, so that year groups eat separately in the hall.

Breaktime and lunchtime – children will play games that encourage distancing and no touch equipment will be made available to the children. All fixed outdoor equipment (excluding nursery and Reception's outdoor equipment) is to be cordoned off as it is not possible to ensure that it can be appropriately

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cleaned. Each year group will have its own, designated playground space so that year group 'bubbles' can play independently of each other.

Curriculum – following a turbulent and unsettled period of schooling, children and/or parents may be reluctant or anxious about returning in September. Our staff have been supported in providing an emotionally rich curriculum to support children's well-being. Initially, a lot of time will be spent ensuring that the children feel safe in school. This will include reminding children of the routines, structure and expectations of being in school. Routine is key for children and helps them to feel safe.

For the autumn term, teachers will prioritise the most important missed content which pupils may struggle to pick up again later. Particular focus will be paid towards reading and number, in particular the four operations. Reading with your child each night has huge benefits to your child's learning. It is essential that you support your child with this. By summer 2021, the school intends to have its full, broad curriculum offer for children. Our curriculum will be informed by the children's gaps in their knowledge.

Behaviour – In light of the COVID-19 pandemic, we have updated our behaviour policy. These will be communicated clearly to all pupils. These set clear, reasonable and proportionate expectations of pupil behaviour, particularly considering restrictions around the movement within the school and new hygiene rules.

We have incorporated our new expectations around hygiene and safety into our rainbow reward system. Rewards will primarily be through the use of our Rainbow reward system where children will be moved up the rainbow for specific, positive behaviours, which may include: demonstrating the weekly value, demonstrating good attitudes and efforts and any other successes. Children will come home with rainbow rewards. The children will also work towards earning a class reward through the filling of a marble jar.

Staff will be proactive in predicting and preparing for children's return to school, considering the range of experiences that children will have had during this time.

Homework – to support children's accelerated progress to catch up for missed learning, it is essential that we work in partnership with parents. Therefore, we will be expecting all homework to be completed. The children in Years 1 and 2 will have a homework book

Reading records are key in ensuring a strong link between home and school. It is expected that children read a minimum of 5 times per week at home.

Remote learning – in the event of a partial or full lock down, or where children are well enough to do so, we will provide remote learning. This will take place in the form of online learning through Tapestry. The learning will be closely linked to the learning that the children would have done in school.

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Resources – each bubble will have their own resources which are cleaned regularly. Following the use of PE equipment, it will be cleaned meticulously before the next group uses it.

Children can only bring in essential items into school such as: hat, sun cream and a coat. All other items must remain at home. Full school uniform will be required for return in September.

Visitors on site – only essential visitors will be allowed to come into the school and will be by appointment only. All visitors on site will be logged for track and trace purposes, as well as for evacuation procedures. For the first half term, there will be no volunteers.

School office - initially, the school office will be closed for contact in person. Any requirement to speak to a member of the admin team should be done via telephone: 01726 812006 or email using hello@biscoveyinfants.org.uk

I appreciate that this is an incredibly long document, but I hope that the above helps to reduce any anxieties that you or your child may have.

Should you have any questions about any of the above, please do not hesitate to get in touch.

Very best wishes,

Vicky French

Head of School

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